

Institute for Policy & Social Research (IPSR)



Research Administration Pre-Award Services

IPSR Pre-Award Services Staff

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Proposal Development

We can:

- * Help you plan your research agenda and how it fits your career timeline
- * Work with you to shape current research ideas
- * Conduct funding searches for internal and external opportunities
- * Identify collaborators— internally and externally, individuals and institutions

Proposal Preparation

We can:

- * Interpret agency guidelines and contract language
- * Assist with letters of intent and preproposals
- * Assist with agency forms
- * Draft language on KU and IPSR capacity
- * Develop and review internal and external budgets and justifications
- * Develop and review compliant resumes and biosketches
- * Collect documents from consultants and collaborating institutions
- * Review, edit, and format proposal text and references
- * Review entire proposal for compliance
- * Work with KUOR through their two levels of review for internal and external compliance
- * Collate, email, or upload proposal
- * Track proposal delivery

Other Services

We can:

- * Give presentations to students and researchers
- * Assist with interpreting agency reviews and submitting revised proposals
- * Re-budgets/revisions requested by agencies
- * Supplemental funding requests for funded projects
- * Contribute to annual reports involving budgeting
- * Identify tools to assist with data management planning